

Updated Workflow to Request a Sub-agreement in Active Funding Proposals

A new workflow has been implemented for Sub-Agreement Management.

The overall enhancements made are:

- A summary view that includes the status of all sub-agreements that have been requested on the FP.
- Added workflow functionality that allows GCO to request changes on a sub-agreement request made on the Funding Proposal.
- Enhancement to allow amendments to be requested on previously executed sub-agreements.
- New notification to inform PI, PT, BS, and PI's ADR when a sub-agreement has not been requested 90 days after the project start date.

Note – In the details below, the terms sub-agreement and sub-award are used interchangeably.

Detailed enhancements include:

1. The 'Request a Subcontract' Activity is being replaced with the 'Create or Update Sub-Agreement Requests' Activity.



Agreement Name	Request Status	Date Created	Last Modified	Comments	Action Requested	Update Pending?
RHODE ISLAND HOSPITAL Subcontract	In Progress	4/13/2021	4/13/2021		Create New Sub-Agreement	

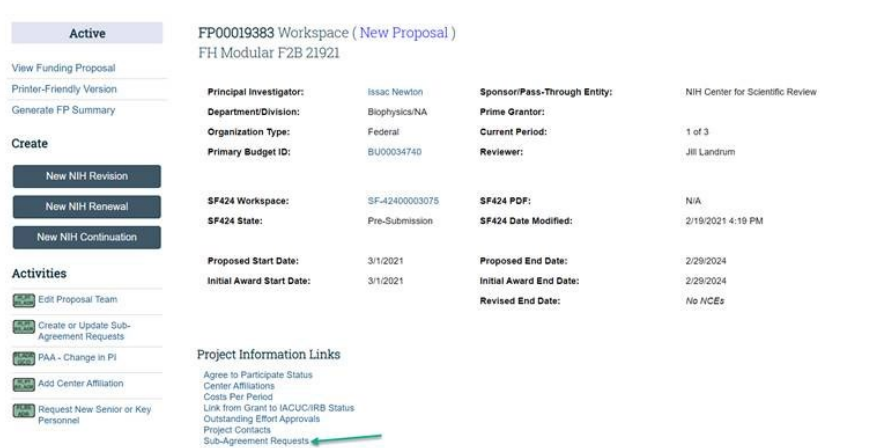
* Would you like to request a new sub-agreement or amendment?
 Yes No [Clear](#)

OK Cancel

New functionality of this activity includes:

- Adding multiple sub-award requests with the execution of a single activity.
- Use of the same activity to Add, Modify, or Withdraw sub-agreements.
- Allow sub-award amendments to be requested.
- Sub-Agreement Status, Date of Last Change, and executed document is all seen within the request.

- GCO will have the ability to request additional information be provided for Sub-Agreement Requests. This functionality will involve a workflow that allows GCO to communicate with the PI and project team members within the Funding Proposal.
- A new Sub-Agreement Requests Project Info Link will be added to Funding Proposal Workspaces that have sub-agreements.



Active FP00019383 Workspace (New Proposal)
FH Modular F2B 21921

View Funding Proposal
Printer-Friendly Version
Generate FP Summary

Create

New NIH Revision
New NIH Renewal
New NIH Continuation

Activities

Edit Proposal Team
Create or Update Sub-Agreement Requests
PAA - Change in PI
Add Center Affiliation
Request New Senior or Key Personnel

Principal Investigator: Issac Newton
Department/Division: Biophysics/NA
Organization Type: Federal
Primary Budget ID: BU00034740

Sponsor/Pass-Through Entry: NIH Center for Scientific Review
Prime Grantor:
Current Period: 1 of 3
Reviewer: Jill Landrum

SF424 Workspace: SF-42400003075
SF424 State: Pre-Submission

SF424 PDF: N/A
SF424 Date Modified: 2/19/2021 4:19 PM

Proposed Start Date: 3/1/2021
Initial Award Start Date: 3/1/2021

Proposed End Date: 2/29/2024
Initial Award End Date: 2/29/2024
Revised End Date: No I/CEs

Project Information Links

Agree to Participate Status
Center Affiliations
Costs Per Period
Link from Grant to IACUC/IRB Status
Outstanding Effort Approvals
Project Contacts
Sub-Agreement Requests

View when new info link is clicked:



Edit: New Proposal - Funding Proposal - FP00019383

In Progress Sub-Agreement Requests:

Agreement Name	Request Status	Date Created	Last Modified	Comments	Action Requested
RHODE ISLAND HOSPITAL Subcontract	In Progress	4/13/2021	4/13/2021		Create New Sub-Agreement

Completed Sub-Agreement Requests:

Agreement Name	Sub-Agreement Status	Date Uploaded	Sub-Agreement Document(s)
ACADEMIC MEDICAL CENTER Subcontract First	Complete	4/13/2021	Animal Work.pdf(0.01)

- A new notification is being sent to the PI, PT, BS, and PI's ADR with a copy to the GCO Owner 90 days after the start date of the project. The intent is to notify all interested parties that a sub-agreement was included in the Active budget, but has not been requested.