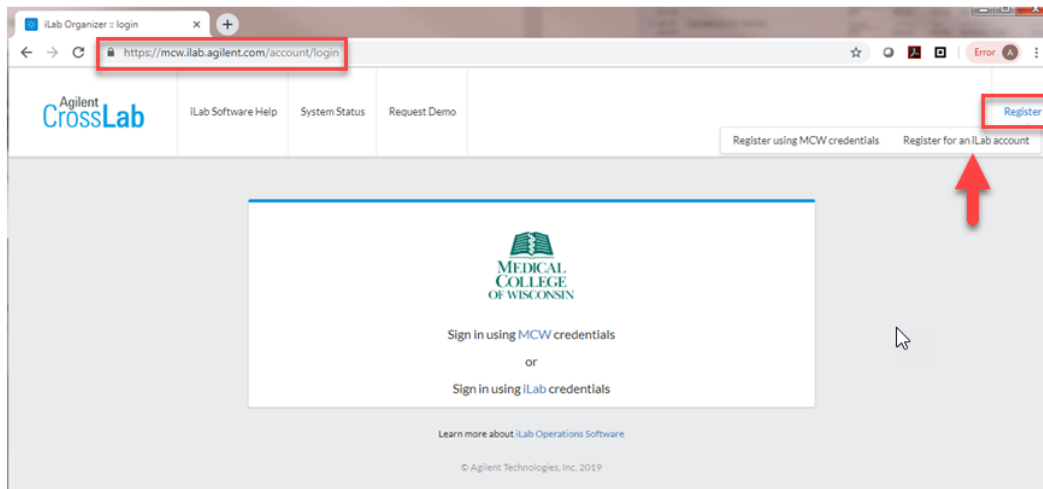


# iLab External Customer Registration Instructions

## Cash/Check paying customers of the MCW Libraries Poster Printing Service


To register as a **Medical College of Wisconsin EXTERNAL** user, navigate to: <https://mcw.ilab.agilent.com/account/login>



Enter your **email address**, click the appropriate boxes and **Continue**.

You are requesting access to the  
Medical College of Wisconsin's service centers.

\* Please enter your institution email address

I'm not a robot  reCAPTCHA  
Privacy - Terms

I agree with iLab's [privacy](#) and [security](#) policies

Cancel

Enter your **personal information** and **Medical College of Wisconsin EXTERNAL** and **primary role** in the drop-down boxes, then **Continue**.

You are requesting access to the  
Medical College of Wisconsin's service centers.

\* First Name

\* Last Name

Phone Number

\* I am affiliated with the following institution

\* What is your primary role at Medical College of Wisconsin?

Cancel

Cash/Check paying customers of the MCW Libraries Poster Printing Service

Select **Poster Printing Cash Orders and External Customers (MCW EXT) Lab** from the drop-down list by beginning to type, then **Continue**.

Start > Personal Information > **Group Associations** > Billing Information

You are requesting access to the  
Medical College of Wisconsin's service centers.

\* What lab or research group are you associated with?

Poster Printing Cash Orders and External Customers (MCW EXT) Lab

Hint: You can also search using your PI or Manager Name

Cancel Back Continue

**Complete** the next form as follows:

You are requesting access to the  
Medical College of Wisconsin's service centers.

Billing information is not required because this group already has billing information entered.  
You may enter additional billing information if necessary.

Associate new billing address to my account

Billing Contact Name  
Medical College of Wisconsin + Institution / Department

\* Billing Address  
8701 W Watertown Plank Rd + Address line

\* City  
Wauwatosa

State / Province  
Wisconsin + Country

\* Zip / Postal Code  
53266

**Done!**

Thank you for registering with iLab!

Your registration will need confirmation.  
Please allow up to 24 hours before you receive  
an email with your login details.

Go to iLab

**Allow 24 hours to process the registration**